

**LLANBOIDY COMMUNITY COUNCIL**  
**MINUTES OF ORDINARY MEETING HELD ON**  
**WEDNESDAY 8<sup>th</sup> MAY 2024 AT 7.30 PM IN LLANBOIDY MARKET**  
**HALL**

**PRESENT:** Susan Evans (SE, Chairperson), Rhiannon Davies (RD), Delyth Dent (DD), Dorian Phillips (DP), Rodney Williams (RW), , Nigel Thomas (NT), Owain Young (OY), Ben Anthony (BA).

**APOLOGIES:** Eleri Jones (EJ).

**IN ATTENDANCE:** Cathy Davies (CD), Alan Thomas Resident.

**Confirmation of minutes of meeting on 3<sup>rd</sup> April.**

The minutes of the meeting were **ACCEPTED** as a true record.  
Proposed by DD, seconded by NT.

**Matters arising from April Minutes:**

- a. Drive round the parish boundary. AGREED to leave this till later when play area and Hall finished.
- b. Audit of accounts. See agenda item below.
- c. Defibrillators. It was AGREED to site the new one in Cefn Brafle – DP reported that a resident had agreed for it to go on the gable end of their house but that it gets all the weather. The local resident who has kindly offered to fund the defibrillator is happy for this and would like to put a plaque on it in memory of his father in law. CD to consider which one to purchase and get quotes. AGREED to training on defibrillators too – CD to research – apparently the British Heart Foundation do training for free.  
**ACTION: CD to get quotes and research training.**
- d. Street lights. The one by Nigel Thomas' house is still not working and will be reported. AT asked about having a street light in Cefn Brafle. It was AGREED to look into this and CD to contact National Grid and CCC re likely cost.  
**ACTION: CD to contact CCC and National Grid.**

e. SSE Smart Meter installation in toilets. Still not done. CD to follow up.

**ACTION: CD to contact SSE.**

f. Footpaths – letter from Ramblers Cymru turning down our application for funding.

### **Declarations of Interest.**

There are no new declarations to date. OY has yet to translate the Declaration of Interest form into Welsh and he will then complete it.

**ACTION: OY to translate declaration of interests form.**

### **1. Highways Update.**

DP gave a report. Lot of potholes have been done. CCC took £2 million out of reserves to pay for potholes. The bridge in the village has been half closed because of a water leak and the bridge has been damaged, possibly because of traffic going through the barricades. DP to report the damage to the bridge to CCC.

### **2. Planning.**

PL/07191	<b>Lawful development: Existing use.</b> Certificate of Lawful Development for the existing use of an existing timber cabin which provides holiday accommodation facilities [Resubmission of PL/06226 Refused on 01/12/2023] Bwlchmelyn, Llanboidy, Whitland, SA34 0ER. <b>CLEUD – Refusal.</b>
PL/05366	<b>Penderfyniad ar yr Apêl / Appeal Decision. ALLOWED.</b> The Caravan, Springwells Farm, Llanboidy, Whitland, SA34 0EB. Replacement of lawful caravan & decking with dwelling & integral garage (Re-submission following refusal of PL/04327).

These was noted. Update from DP on PL/05366 that CCC are likely to challenge the appeal decision.

### **3. Co-option of new Councillor – no request for formal election received by County.**

CD reported that we can go ahead with co-option and suggested it would be best practice to advertise the vacancy. CD to do this and to put a form of words together for the Chair to agree.

**ACTION: CD to draft form of words to advertise and liaise with Chairperson.**

**4. New Model Contract of Employment for Clerks – forwarded.**

Members asked CD to bring this back to a future meeting as it was felt it was not urgent at this time.

**4. Annual Report – draft for approval.**

CD presented her draft Annual Report which was APPROVED - DD nominated and NT seconded approval of the report.

**5. End of Year Accounts and Asset Register for approval.**

CD explained that she was having difficulties completing the Annual Return document which needs to go to Audit Wales and asked members for their agreement to seek help (paid if needed) from the internal auditor. This was AGREED unanimously. RW nominated approval of the Asset Register and end of year accounts and DP seconded.

**ACTION: CD to contact internal auditor for help with the Annual Return.**

**7. Shared Prosperity Fund – update.**

CD reported back on the current position with claims and the complicated spreadsheet claim form she had to complete every few weeks and the meeting she had had with the new Grants Officer from CCC Fenella Banning. Fenella had spoken to both her and DP about whether a SUDS/SABS report was needed on the site before work started on installation but it was unanimously felt by members that this was not necessary as it would not be necessary to use over 100 square metres of concrete for the installation of the play equipment.

## **8. Penback Farm and Llechclawdd and Planned Forestry Creation – update.**

A meeting between members of Llanboidy and Llanwinio Community Councils had taken place on 1<sup>st</sup> May and agreed to hold a public meeting in Llanboidy. DP stated he was already in touch with Cefin Campbell and Sam Kurtz, the Plaid and Tory representatives and it was AGREED that CD would contact Labour. CD to contact Tilhill once a date is agreed. Members also noted that the farmhouse at Llechclawdd has been sold.

**ACTION: Members to agree date once availability of politicians known.**

## **9. Training – information circulated – Code of Conduct training and Finance and Governance Toolkit (latter for members only).**

CD brought this to members' attention and it was AGREED that the Code of Conduct training and training for new members was important.

## **10. Section 137 grants. Grant applications received – Llanboidy Market Hall, Llanboidy Tug of War Team, St Brynach's Church, Trinity Chapel, Wales Air Ambulance, Cefn y Pant Chapel, Llanboidy Sports and Social Club, Llanboidy Football Club, Llanglydwen Community Association, Marie Curie Daffodil appeal, Carmarthenshire All Wales Ploughing, Cardi Bach appeal.**

It was AGREED to discuss all the applications at the next meeting in June.

**ACTION: CD to agenda for next meeting.**

## **11. Correspondence**

Carms YFC rally – CD to resend the email she had already forwarded.

**ACTION: CD to resend email.**

## **12. Accounts for Payment.**

<b>Payment</b>	<b>Details</b>	<b>Amount</b>
C. Davies	Clerk's wages (April) – to be paid by BACS.	£469.58

HMRC	Tax on clerk's wages – to be paid by BACS.	£117.20
Admin. Expenses	Printer ink (April) £3.99, Quickbooks £23.16 (May) to be paid by BACS. SLCC November online conference fee £72. Printer £49.99.	£149.14
Jeni Dickinson Cleaning Services	Cleaning of toilets – 18 hours @£12 per hour (4.5 weeks)	£216
Zurich insurance	Premium renewal – 3 year agreement - plus additional premium to cover additional assets purchased during year.	£1076.35 <b>£795.61 =</b> <b>£1871.96</b>
ICOF	Data protection renewal – Direct Debit to be authorised	£35 (£40 fee £5 as payin by DD).
Chair's Allowances	To approve payment of the Chair's allowances for refreshments at Annual Dinner.	£150.75
Matthew Rogers	Grass cutting April	£592.80

All accounts were **APPROVED** for payment unanimously. NT to look at the water supply to the toilets as there had been feedback that the hand washing facilities were not working.

### 13. Super-fast broadband – updates.

No further update. DP reported that there was a better broadband page on CCC site.

### 14. AOB

SE: The dog poo bags have been replenished. Black bins have been removed from the car park. SE to follow up with CCC.

**ACTION: SE to contact CCC.**

BA – hazards on roadside by Blaenpanteg. DP to speak to the police.

**ACTION: DP to speak to police.**

RW. Mathew Rogers leaving centre parts of grass at top of hill for flowers. Suggesting he won't cut between the gazebo and the Hall. Leave it for May. CD to speak to Mathew re a sensible plan for grass cutting.

**ACTION: CD to speak to Matthew Rogers.**

DP – yellow lines – hoping to do it by end May. It was suggested that CD to investigate the cost of a sign for the car park as cars were parking unnecessarily on the side of the road rather than using the car park. DP reported that we will need money for the concrete for the play area. CD to process costs.

Consultation on the 20 mph speed limit. It was AGREED to have a discussion in the next meeting to determine the community response.

**ACTION: CD to agenda for next meeting.**

OY – has the paint for pavement been done. DP – stated he was a bit too busy at the moment with trying to get the play equipment installed.

**Next meeting date & time: Wednesday June 5<sup>th</sup> @ 7.30pm, Market Hall, Llanboidy.**

**Cathy Davies – Clerk (clerccllanboidy@gmail.com)**