

LLANBOIDY COMMUNITY COUNCIL
MINUTES OF ORDINARY MEETING HELD ON
WEDNESDAY 6th SEPTEMBER 2023 AT 7.30 PM IN LLANBOIDY
MARKET HALL

PRESENT: Owain Young (OY), Rhiannon Davies (RD, Chairperson), Rodney Williams (RW), Delyth Dent (DD), Julie Thomas (JT), Ben Anthony (BA), Dorian Phillips (DP), Nigel Thomas (NT), Eleri Jones (EJ), Susan Evans (SE).

APOLOGIES: None.

IN ATTENDANCE: Cathy Davies (CD), Clerk.

Confirmation of minutes of meeting on 5^h July.

Minutes of the meeting were ACCEPTED as a true record. Proposed by RW, seconded by DD.

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Matters arising from July Minutes:

- a. Drive round the parish boundary – date to be rescheduled. It will take 2/3 hours to go round and this is a busy time of year. It was AGREED instead to do Sunday 24th September at 11.00 am.
- b. Biodiversity Action Plan – CD explained that invasive species is already included so the Action Plan is complete.
- c. Shared Prosperity Fund application – on agenda. Opp. of going monthly with VAT. AGREED we go ahead – might need a loan. AGREED to set up a Sub Committee to take the play area forward – DP, BA, CD, NT, SE, Cyril Thompson and Chris Jones. JT offered practical help with installation as well. There will be some additional costs eg concrete, diggers etc. to be covered by the CC also – CD to apply to TNL Awards for All for these additional costs. CD to put order form in. Publicity – no logo but past discussion has taken place. Proposed that we look at using the emblem on the wall outside the Hall. **ACTION: CD to talk to Tom to see if he can use the emblem to create a logo for the CC.**

d. New bench at Ddol Junction has been delivered and awaiting installation. DP suggested using slabs under it. To be discussed when driving round the parish on Sunday 24th.

e. Skills Audit – CD apologised she hasn't done this yet.

ACTION: CD to send round a Skills Audit form.

f. Declaration of interest form. This has not yet been reworded – to be circulated.

ACTION: CD to circulate a new form.

g. Gazebo in parc - update. CD and DP met with Peter Gregor to see what he could do to build some fixed seating in it. He was asked for a quote - this has been verbally quoted at £450 (no VAT payable). It was unanimously AGREED to go ahead.

ACTION: CD to contact Pete Gregor and ask him to do this.

f. Age Cymru training – no progress as yet.

g. DANFO invoices. CD explained that a number of cheques sent in payment appear to have gone missing. She is awaiting further feedback from DANFO as they are the only company which has not received cheques sent.

Declarations of Interest.

There are no new declarations.

1. Highways Update.

DP gave a verbal update on progress recently. He explained the biggest problem for CCC is the hedge cutting, as there has been trouble with drivers. This now has been started. Some of the potholes have been filled but further potholes were identified around Sarnau. Slow signs in Llanglydwen coming from the Login area have been put in, and around Jabajak's. The 20 mph speed restrictions are to be implemented from 17th September.

2. Planning.

There were no comments on the planning applications.

3. Shared Prosperity Fund – see above.

4. Tackling Climate Change – proposal to set up an Action Group.

Postponed till play area done.

5. Parking restrictions in village – no update.

6. Penback Farm and Planned Forestry Creation.

OY wrote to the owners asking for a meeting but has received no reply. The land at Penback is now being advertised to rent out and there are rumours that the house, some land and outbuildings have been sold. At Llechclawdd they are also trying to sell the house and some acres. It was proposed we approach Tilhill to tell them we have had no response from Morris Oils and to ask what is happening with Penback and Llechclawdd. **ACTION: CD and OY to ask for update from Tilhill.**

7. Audit Wales – Audit Report for 22-23

CD reported on the issues she had experienced preparing the accounts and Annual Return for Audit Wales and explained that as a result the accounts and all supporting information were late in being submitted. The Internal Auditor's report was ACCEPTED – EJ proposed and JT seconded this.

8. SSE Smart Meter installation

CD informed members of the proposed date for Smart Meter installation in the public conveniences and a discussion ensued about whether or not this would be possible as there is no mobile phone signal in the village. It was AGREED that CD would contact SSE to say it might not work and explain that there have been issues in the village with installing smart meters.

9. Correspondence.

CD outlined all the correspondence received during the month.

10. Accounts for Payment.

CD informed members that Mathew Rogers, the previous Clerk who left in early January, has informed her he is owed money by the

Council for his Clerk duties from 2022 – no record of what is owing or for what services precisely has been received. It was pointed out that it was now 9 months since he left and that he has had plenty of time to submit any invoice for outstanding services. EJ – proposed that CD inform Mathew that it is too late, OY seconded this and it was unanimously AGREED that it was too late now as the accounts for 2022-23 have been signed off.

ACTION: CD to contact Mathew Rogers.

Payment	Details	Amount
C. Davies	Clerk's wages (July) Clerk's wages (August)	
HMRC	Tax on clerk's wages – already paid to HMRC as agreed at previous meeting	
Admin. Expenses	Quickbooks (August and September), printer ink (July/August), files and paper clips	£69.30
One Voice Wales	Membership 2023	£175
Other July and August invoices – see below	Agreement obtained to pay in advance of meeting by email following authorisation in July meeting	
DANFO	June toilet cleaning – paid and sent but cheque not banked	£162
DANFO	July toilet cleaning – not paid as cheques not being received.	£144
Second Life Products Wales	Bench for Ddol Junction incl. of VAT and delivery	£714
Matthew Rogers	Grass cutting – 02/08/23	£640.80
Matthew Rogers	Grass cutting – 06/09/23	£592.80

All accounts were APPROVED for payment - JT and BA proposed and seconded. There were some queries about where Matthew is putting the grass – it was AGREED to ask him to take the grass away in future – **ACTION: CD to remind him to do this.**

11. Super-fast broadband – updates.

DP gave an update. All boxes are in place but no other progress. There have been problems with ducting. No clear timescale as yet. Reports from other areas are that when it is done it is a good service.

12. AOB

SE informed members that there is a need for some signage saying "please leave the door closed " as she found the toilet door to the disabled toilet wide open. **ACTION:NT to sort this out along with hot**

water in toilet. Also a lady had got locked in but no-one could find out why as there are no issues with the lock.

EJ – Llanglydwen play area has been condemned – need advice on how to make the most of their money. **ACTION: CD to send details of Chris Jones to EJ plus details of where to go for grants.**

Cardi Bach route. DP gave an update. Engineers will be walking from Llanglydwen to Rhydowen to see what needs doing. There has been one objection. Dolwilym Bridge is still not yet repaired but under discussion for repair.

DP – Lower branches on large trees in the Parc need cutting before the play area is started. Offers from a number of members to help – DP to coordinate this – possibly one Saturday morning.

ACTION: DP to coordinate getting trees cut.

NT - 30 mph signs don't work properly in top of the viualge village but will be being replaced with 20 mph ones shortly so can be left for now. He would like a sign the same as the one in the bottom village.

Footpaths. Need to clear the footpaths in the area to ensure they remain open and to arrange a meeting to clear them. It was suggested we put a request for help out on FB and the Council webpage – DD highlighted that we need a risk assessment first. DP reported that there will be an email from Jason Lawday coming soon about footpath clearing and that we need to wait for this before we can set a date. CCC has grants for volunteers to clear paths. JT - Social Club has had an email from the PCC about people on community service – could they be used to clear footpaths? **ACTION: JT to get the info from Jeff Kedward.**

CD informed members that she will be on leave from 10th to 20th September.

EJ gave apologies for the next meeting in October.

**Next meeting date & time: Wednesday 4th October 2023 @ 7.30pm,
Market Hall, Llanboidy. Cathy Davies – Clerk
(clerccllanboidy@gmail.com)**