

LLANBOIDY COMMUNITY COUNCIL

MINUTES OF ADDITIONAL ORDINARY MEETING HELD ON

WEDNESDAY JANUARY 18TH 2023 AT 6.00 PM IN LLANBOIDY MARKET HALL

PRESENT: Owain Young (OY), Susan Evans (SE), Eleri Jones (EJ) ,Rhiannon Davies (RD), Delyth Dent (DD),Rodney Williams (RW), Dorian Phillips (DP), Dan Scannell (DS)

APOLOGIES: Julie Thomas (JT), Nigel Thomas (NT)

IN ATTENDANCE: Cathy Davies (CD), Clerk

Sympathy was expressed for the death of Sammy Thomas that morning: a previous Councillor and father of Julie and Nigel Thomas who would be a big loss to the village. It was AGREED that OY would send condolence cards to Julie and Nigel Thomas.

ACTION: OY to send cards to NT and JT.

OY also informed the members that Ffion Rodenhurst (FR) had decided to stand down as Clerk so it was noted that CD would now be the sole Clerk to the Llanboidy Community Council.

1. TO CONSIDER AND AGREE THE DRAFT PRECEPT FOR 2023-2024.

OY presented the draft precept paper which CD and FR had prepared and circulated in advance of the meeting and each item was discussed and either agreed or amended as follows:

Members' Expenses – there was a long discussion on this matter and it was finally **AGREED** that each member would write to the Clerk informing her that they did not wish to take their expenses. This would mean no budget for member expenses in the precept. CD to contact all absent Councillors to ask them to do the same as an **URGENT ACTION**. All members were asked to respond by the end of next week.

ACTION: each member to write to Clerk re not taking their expenses. CD to write to absent members.

Chair's Allowance. It was **AGREED** unanimously to increase this to £150.

S137. Grant monies. It was **AGREED** Increase to £11,000.

Fencing – it was **AGREED** not to set a budget for this.

Toilet painting. **AGREED** as budgeted at £800.

Training. **AGREED** as budgeted at £250.

Public conveniences: CD explained that the draft budget had been based on historic costs plus an uplift. However it was **AGREED** to increase the total to £3500.

Insurance. This was **AGREED** as proposed in the draft.

Clerk's wages. CD explained that as there was quite a lot of catching up to be done with various aspects of the Clerk's job, an increase of weekly hours to 8 had been assumed, giving a total budget of £5,200. This was **AGREED**.

Expenses. It was **AGREED** to increase the proposed sum to £450. Members also **AGREED** that the Clerk could claim for e.g. cost of using her own printer etc.

Hall hire. It was **AGREED** to increase this to £350 to allow for possible additional meetings.

Services and subs. It was **AGREED** to Increase to £500.

Street lighting. The proposed sum was **AGREED**.

Maintenance. It was **AGREED** to increase to £4,500.

Christmas lights. Plans to increase the scope of the lights were outlined by RW and DP and it was **AGREED** to increase the proposed budget to £1000.

Other. The proposed nil sum was **AGREED**.

Elections. It was **AGREED** to set this at £323.

Contingency. (Historically includes pavement costs to be paid in 22/23. Actual costs were £15706 plus VAT - £18847.49 to be paid for pavement now.) It was **AGREED** to increase the sum to £2500.

These amendments to the draft gave a total of £34,226. This was Proposed by the Chairperson and Seconded by the Clerk. It was **AGREED** that the final version would be sent to all members by the Clerk and all members were asked to respond ASAP. with their agreement.

**ACTION: CD to amend draft precept and circulate to members.
Members to respond with their agreement.**

2. ACCOUNTS FOR PAYMENT

| Payment | Details | Amount |
|--|---|----------------------------------|
| Danfo | Toilet cleaning (December) | £162 |
| CCC | Replacement of Lanterns – repayment of loan | £500.40 |
| Query Welsh Water invoice – authorised and paid? | 6 monthly bill | £81.10 |
| DP Builders – | Construction of new Pavement | £15706 plus VAT - = £18847.49 |

Payment of the Danfo, Dwr Cymru and Carmarthenshire County Council bills was **AGREED**. CD will clarify whether the Dwr Cymru bill received by RW since then was for the same payment and could be ignored as previously paid.

ACTION: CD to contact Dwr Cymru.

DP left the room and the invoice from DP Builders which was presented to the meeting was authorised for payment in his absence.

There followed a discussion on access to the bank account and to timely financial information for the Clerk and it was **AGREED** that EJ and CD will have access to online banking. CD also informed the members that Wyn Evans no longer wished to continue as auditor but that he had proposed we approach Rosemarie Davies in his place. It was **AGREED** that Rosemarie Davies will be asked to be Auditor and RW informed the meeting that he has already spoken to her and she is willing to take on this duty.

ACTION: CD to formally contact Rosemarie Davies.

3. PAYMENT OF PREVIOUS CLERK AND HMRC REGULATION (PAPER ATTACHED).

CD outlined that she had spoken to Matthew Rogers to inform him of the potential issue and that she was bringing the matter that Clerks had to be on the payroll to the attention of the members. She noted that an invoice from the previous Clerk had been paid already. It was **AGREED** to contact HMRC and see how to remedy this matter.

ACTION: CD to contact HMRC.

4. TO RECEIVE AND AGREE THE LIST OF MEETING DATES FOR 2023 (PAPER ATTACHED)

A discussion about the proposed dates of meetings for 2023 was held and it was **AGREED** to change the date of the February meeting to **Monday 20th February** and that there be no meeting in March. All meetings to be held in Llanboidy Market Hall at 7.30 p.m.

ACTION: CD to circulate amended list of dates.

4. AOB.

There was none.

**Next meeting date & time: MONDAY 20th February 2023 @ 7.30 p.m.
in Llanboidy Market Hall.**

